

## List of essential Hygiene Promotion equipment for communication

Included below is a list of basic Hygiene Promotion materials essential for use during an emergency (some of which may be purchased locally), in addition to a list of optional materials which are more high tech and expensive. The number relates to that recommended for a beneficiary population of 5,000 with 10 Hygiene Promoters.

### List of basic Hygiene Promotion materials

5 x Megaphones with batteries (ideally minimum 20 watt with clear sound projection to 700m and rechargeable batteries)

22 x T-shirts and hats/caps with 'Hygiene Promoter' printed on them (it might be appropriate to have long-sleeved T-shirts or shirts for some countries)

5 x Banners (plain, which can be written on)

5 x Flip charts with illustrations of generic hygiene practices for different regions

10 x Flip chart pads – plain paper

5 x Training & Visual Aids Kit: A4 size plain paper, coloured paper, A4/A3 size card, pencils, markers (permanent and non permanent), paints and brushes, balloons, assorted fabric (approximately 2-3 metres, felt, wool – for making puppets and props for drama activities), sewing kit (scissors, needles, thread), glue, craft knife, plastic backing, *blu-tack*, exercise books or notepads, biros, plastic/card folders, and evaluation sheets<sup>1</sup>

50 x Notebook and pen

10 x Plastic sheets: useful to sit on, to construct shelters for Hygiene Promotion sessions, as well as for drawing games e.g. giant snakes and ladders

10 x Hardcopy of the WASH *Hygiene Promotion Guidelines* (short-term outputs produced by this project) and 4 key books:

- *Facts for life 1 & 2*, UNICEF 2002
- *A practical manual for relief and development*, by Ferron et al 2007
- *Where there is no artist*, by Rohr-Rouendaal, 2007
- *Behaviour change communication in emergencies*, UNICEF 2006

1 x Office tent

3 x Tables

---

<sup>1</sup> Oxfam (2001) *Guidelines for Public Health Promotion in Emergencies*. Training & Visual Aids Kit.

1 x Laminator (for A4 and A3 size paper, portable) and the plastic for sealing (10 packets of Lamination pouches in A4, A3 and ID sizes, packets of 10 pouches each)

It is a useful item for producing Hygiene Promotion materials (digital photos, flash cards, posters, PRA materials etc) for training and distribution in target communities. Pictures for Hygiene Promotion discussions can be photocopied, coloured, and laminated for use in the communities. Additionally it can be used to process ID cards for programme and field staff. This item must be purchased with Laminator pouches, without which it won't be possible to laminate materials.

1 x Computer (and CD Rom with useful visuals) and printer (for colour printing)

Computer with sufficient capacity and compatible with digital camera and printer.

Portable inkjet printer that can produce coloured prints, lightweight, durable, with wireless port. Coloured cartridges for the printer, universal plug adapted for the printer, and kitbag for computer and printer.

1x Digital camera

The purchase of a digital camera, portable printer, and laminator enables field practitioners to take photos, print them immediately, laminate them and use locally for Information, Education and Communication (IEC). Laminating them makes them more durable.

Local purchasing advice: The digital camera should be capable of carrying out basic functions, easy to use (ie field workers can easily be taught to use them and produce photos and materials for IEC), lightweight and durable. Ideally it should not be very expensive. The USB cable must be compatible with the printer.

1 x A waterproof plastic trunk to store all above equipment.

### **List of optional equipment for Hygiene Promotion communication**

1 x Video/DVD player

10 x Musical instruments such as drums, tambourine, rattles (could purchase locally)

1 x Digital projector and spare parts

1 x Portable screen

1 x Camcorder

10 x Cassette recorder for recording Hygiene Promotion songs.

10 x Hand-held digital recorder or digital voice recorder (to download to computer)

1 x Generator and electrical equipment

## Catalogues from other agencies

UNICEF Emergency Relief Items: Compendium of Generic Specifications (2 volumes) 1999-2000 [www.unqgm.org/Pages/Information/Documents/erc\\_vol1.pdf](http://www.unqgm.org/Pages/Information/Documents/erc_vol1.pdf)

UNICEF [www.supply.unicef.dk/catalogue](http://www.supply.unicef.dk/catalogue)

ICRC – Emergency Items Catalogue 2004 [www.icrc.org/emergency-items](http://www.icrc.org/emergency-items)

Oxfam GB Catalogue – section on Health & Hygiene – CD only

IRC – Emergency Hygiene Promotion Kit – CD only

ACF catalogue – CD only

*Note:*

- Some materials would need to be prepared and gathered beforehand including generic pictures of hygiene practices tailored for different regions.
- We recommend stockpiling the items on the basic list within agencies and that agencies cooperate in pooling available resources for a major emergency.

December 2007